



_____, 20 ____

PRICE QUOTATION

Sir/Madam:

Please quote your prices of the following articles which this office desire to purchase for use in **office.**

ITEM #	PARTICULARS	QTY.	UNIT	UNIT COST	TOTAL COST
1	LAPTOP , core i-3 5005U 5 th Gen Processor 4GB DDR3 Memory, 500GB Hard Drive, 14" Wi-fi Bluetooth, Gigabit LAN, Webcam, Card Reader, Laptop Bag, Licensed Microsoft Windows 10	3	Units		
2	MULTIMEDIA PROJECTOR , 3,200 Lumens, 5000 to 6000 Hours	1	Unit		
3	Keyboard (USB Type)	2	piece		

Dealer: _____
TIN: VAT#: _____ NON-VAT#: _____
Address: _____
Telephone No.: _____
Contact Person: _____
Canvasser: _____

Sir/Madam:

I have the honor to offer my prices for each of the above articles as indicated after each item hereon.

Very truly yours
